



Mailing Address _____
 Daytime Phone # _____ Other Phone _____ Email _____

Are you over 18 years old? _____ If not, what is your age? _____
 Do you have a current food handler's certificate? _____ Expiration Date _____
 Do you have a current CPR certificate? _____ Expiration Date _____
 Do you have any other certificates? If so, explain _____
 What computer programs are you proficient with (e.g., Word, Excel)? _____

If hired, can you provide proof that you are legally eligible to work in the United States? _____
 Have you ever been convicted of a crime (do not include a crime expunged or sealed by a court)? _____
 (A conviction will not necessarily preclude employment, unless it relates adversely to the position.)
 If yes, state nature of the crime, date, location and disposition. _____

Why do you think you are qualified for this position? _____
 Why are you applying for this position? _____

EDUCATION

School	Location	Name and Date of Degree/ Diploma	Field of Study

WORK EXPERIENCE

Position	Employer Name, Address & Phone	Supervisor's Name	Dates of Employment	Reason for Leaving	May we contact Employer?

REFERENCES

Name	Address	Phone	Nature of Relationship

I understand and agree that:

1. The information that I have provided on this application is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume, or any other materials, or during any interviews, can be justification for refusal of employment or, if hired, termination from employment.

2. I authorize and request my present and former employers and my personal references to furnish information about my employment record, including the reason for the termination of my employment, work performance, abilities, and other qualities pertinent to my qualifications for employment, and I hereby release them from any liability for damages arising from furnishing the requested information.

3. If hired, my employment is at-will and, as such, is for no definite period of time and may be terminated, with or without cause and with or without notice, at any time.

The Normanoch Association, Inc. is an equal opportunity employer and does not discriminate against any applicant or employee on any grounds protected by federal and New Jersey law.

DATE _____ SIGNATURE _____